

**WILLOUGHBY WATERLEYS PARISH COUNCIL
MINUTES OF PARISH MEETING HELD ON THURSDAY 5th NOVEMBER 2020
AT 7.30pm via ZOOM**

Present: Councillor David Campbell-Kelly (DCK), together with Councillor Emma Clanfield, Councillor Philip Day (PD), Councillor Arthur Lyons, also in attendance Mrs J Jackson (JJ - Clerk) and Councillor Philip Leech (PL) for Items 1 & 2 only together with Neil Bannister (District Councillor)

PL opened the meeting by announcing suspension of Standing Orders and informed that the meeting was being held virtually via Zoom due to the continuing Covid 19 regulations. PL also stated that he would only be present for the first two agenda items due to another commitment.

- 2020.045 Apologies for Absence:**
- No apologies were received
- 2020.046 Election of Chair:**
- As previously indicated PL wished to retire from his position as Chairman to the Parish Council with immediate effect.
 - DCK stated that a discussion had taken place between Councillors and it had been proposed that the position of Chair would be for 1 year only on a rolling rota between Councillors.
PD proposed; AL seconded; that DCK be elected Chairman for the year ending November 2021;
 - DCK accepted on the condition that this position would be for 12 months.
 - On behalf of the Parish Council DCK thanked PL for his Chairmanship over the past 4 years. PL confirmed that he was happy to remain a Councillor
 - PL then left the meeting
- 2020.047 Election of Deputy Chair:**
- **DCK proposed PD and AL seconded that PD be elected as Deputy Chair for the year ending November 2021**
- 2020.048 Declarations of Interest:**
- It was noted that DCK, AL, EC and PD were all members of the WWRA
- 2020.049 Minutes of Parish Council Meeting held on 3rd September 2020**
The minutes, having been circulated prior to the meeting were verbally approved as an accurate record
- **Proposed AL; seconded PD** that these be signed virtually and the hard copy signed at the earliest opportunity
- 2020.050 Matters Arising:**
- i) Proposed New Notice Board
 - PD outlined his findings to the meeting giving comparisons between different makes of board, lettering etc
 - After discussion it was felt that £1,250 approx should be ample to provide a suitable notice board. £500 should be taken from this year's contingency and £250 from 21/22 (£500 having been received as a grant from HDC for VE Day 75)
 - It was agreed that PD would make further enquiries as to what would be available for £1250 and present a full report at the next meeting having hopefully been approved by Platform Housing

DCK

PD

- ii) Grass Mowing Orchard Road – Platform Housing had sent a schedule of mowing and this had been circulated to Councillors prior to the meeting.
- iii) Clerk reported that LCC had been in touch to say that the replacement road signs had not been forgotten but works were behind due to Covid19.
- iv) DCK asked the Clerk to file the Parish Council's responses to the two Government planning consultations on the website.
- v) Overhanging Tree - An inspection had been made and it was felt that a survey of all trees that the Parish Council were responsible for should be carried out at an early date. Cost to be presented at next meeting.

JJ

Proposed by DCK; seconded by PD

DCK to contact Sam Metcalf in the first instance. PD reminded the meeting that any works in the Churchyard would need planning permission and the approval of the Archdeacon on behalf of the Advisory Committee for the Care of Churches of the Diocese of Leicester"

DCK

2020.051

District Councillors Report

- Neil Bannister congratulated DCK and PD on their new positions of office.
- NB said that today was the first day of Lockdown 2 and hopefully some normality would resume in early December. HDC meetings were still continuing remotely and matters were being dealt with.
- Parish Liaison Meeting on 25th November would be an opportunity to ask questions. (DCK wished to attend)
- NB had held a meeting with the MD of Cox Automotive who have taken a 35 year lease of Bruntingthorpe Proving Ground. The MD is keen to ensure that local villages are unaffected and asked if the village had any issues with car transporters then they should be reported immediately.
- The issue of a helicopter flying over the village several times a week was raised and NB said he would be surprised if it had anything to do with operations at Bruntingthorpe as Cox were not interested at all in flying but he would endeavour to make enquiries.
- PD stated that he had noticed an increase in small commercial vehicle transporters through the village over the last month and NB said that names/registration numbers would be helpful for Cox to identify which drivers were not adhering to the guidelines.
- HDC have formally requested that the Strategic Growth Plan be reviewed. It is unlikely that the A46 southern and eastern expressway will go ahead due to it being too costly and too long. A46 improvements north of Leicester were the likely option now. The Newark bypass could be built by 2025.
- HDC had submitted a response to the Governments White Paper – Planning for the Future
- It was noted that there was currently no possibility of single unitary authority in Leicestershire although local Councils were all working together. The White Paper on Devolution and Recovery had been put back to the Spring
- NB confirmed a request had been made by Alberto Costa to the Secretary of State to call in the planning application at East Lutterworth DCK asked if Section 106 work had stopped and NB said he couldn't be sure.

NB

- 2020.052 Whetstone Pastures:**
 DCK reported that things were currently quiet but that WWRA were not sitting back as there was still a realistic threat of a Garden Village and Junction 20A.on the M1
- Blaby Local Plan had not visibly moved forward and Leicester City Local Plan consultation was now running up to 4 December.
 - WWRA are requesting it be delayed further due to the new lockdown

- 2020.053 Parishioners Time**
- No parishioners were present at the Zoom meeting
 - On behalf of a parishioner PD had circulated photographs to Councillors of the hinges on the Church gates and said they needed to be welded and painted.
 - PD was asked to find a welder, obtain costs and report to the next meeting. PD has the paint that was left from the recent repainting and offered to touch up as necessary after the welding repairs.
 - Mark Frankham had sown wild flowers on his property and was offering left over seed to the village. MF stated that he was willing to tidy the right hand side of the driveway down to the Cemetery which would involve the mowing, levelling and sowing of the wild flower seeds. He also offered to do the same on the bottom section of the Cemetery which has been left untouched to encourage nature and wildlife to takeover. There was no objection and it was agreed that PD would liaise with MF.

PD

PD

- 2020.054 Planning Applications:**
 The Clerk confirmed the following applications since the last meeting:

- Ref. No: 20/01504/TCA Pending Decision
 Works to tree (fell)
 Woodbine Cottage Main Street
- Ref. No: 20/01502/TCA Pending Decision
 Works to Trees
 Manor Cottage Main Street
- Ref: 20/01363/TCA Approved
 Works to Trees (fell)
 Manor View Main Street
- Ref: 20/01721/CLU Pending Decision
 Certificate of Lawfulness of existing use of the property as a C3 dwelling house in breach of condition 6 of planning permission 81/00309/3P, Meadowlands Farm Bungalow, Gilmorton Lane

2020.055 Financial and Legal Matters:

- 2020.055.1 Finance Report to 30th September 2020**
- Financial reports to 30th September had been circulated prior to the meeting These were approved as correct.
 - **AL proposed adoption; PD seconded**

2020.055.2 Payments for Authorisation:

EON	Electricity to 30/9	124.93
HDC	Dog Bins July - September	79.87
Leics Gardens	Grass mowing	80.00
Water Plus	Cemetery	37.93
Clerks Salary	October & November	480.24
Ladywell	Accountancy Services	75.00

British Legion Donation 20.00

Resolved that all payments be authorised. **Proposed AL; seconded PD**

- 2020.056 Asset of Community Value:**
- No further update and agreed that this item could be removed from Agenda
- 2020.057 Correspondence:**
- i) Clerk confirmed no correspondence other than as emailed to Councillors
 - ii) DCK asked that the letter re the overhanging tree be formally acknowledged.
- 2020.058 Any Other Business.**
- 2020.058.1 Precept**
- The Clerk reminded Councillors that the precept would be discussed at the next meeting and to forward details of anything to be included for consideration.
- 2020.58.2 Planning Application Process:**
- Due to continuing Covid19 restrictions it was agreed that the Clerk should forward any planning applications direct to DCK who would then co-ordinate a response and return to the Clerk for submission to HDC.
- 2020.059 Late Items for Next meeting:**
- There were no items raised
- 2020.060 Dates of 2021 Meetings:**
- January 7th
 - March 4th
 - May 13th – (due to County Council elections)
 - July 1st
 - September 2nd
 - November 4th

JJ

ALL

ALL

There being no further business the meeting closed at 8.28 pm

Signed _____ Dated _____