

WILLOUGHBY WATERLEYS PARISH COUNCIL

Dear Chairman

An Extraordinary meeting of the Parish Council will be held at 7.00 pm on Tuesday 18th June 2019 in the village hall.

Yours Sincerely

Jackie Jackson
Parish Clerk

EXTRAORDINARY PARISH COUNCIL MEETING

1.0 Apologies

2.0 Financial & Legal Matters

- i) Consideration of Internal Audit Report
- ii) Approve the Annual Governance Statement by resolution in advance of approving the accounting statements
- iii) Consider the accounting statements by the members meeting as a whole
- (iv) Approve the Accounting Statements by resolution
- (v) Annual Governance Statement and Accounting Statements to be signed and dated by the person presiding at the meeting at which that approval is given.
- (vi) Approval and signing of Certificate of Exemption

3.0 Any Other Business

4.0 Date of Next Meeting